

# Nativity Parish School PTO

## Executive Board Meeting Minutes

**Date:** November 8, 2017

**Call to Order:** Maggie Kiewiet

**Attendees:** Heather Venable, Jennifer Kilroy, Maggie Kiewiet, Jen Carson, Emily Gencarelli, Kate Koehnecke, Kelly Henderson, Emily Creal, Maureen Huppe, Sondra Gustafson, Jean Stump, Kristine Hansen, Kelly Boling

**Prayer:** Lord grant us the will to work together, the wisdom, to listen to each other's views and the insight to plan together in recognition of our role in supporting one another.

**Minutes:** \*\*\*We need to figure out who they need to go to in order to get published\*\*\*  
Newsletter plug in for compliments to Dos De Oros for a fabulous teach lunch!

**Old Business:**

- Amy Tryban is committed to Treasurer
- Emily Gencarelli with the support of Ali Simon on board as A Team Angels
- Fourth Grade will chair the "Walk/Bike event twice a year

**New Business:**

- What are our new goals for our school? Where do we see a need to make a change?

**Treasurer:** Heather Venable

- Heather provided an update on operating report and highlighted where we are this year.
- Discussed the teacher stipends and where those are all going.
- Eighth Grade retreat was expensive; where are areas to draw back?
- People need to turn in their receipts for classroom spending.

**Principal Report:** Maureen Huppe

- Parent Ambassador Program: Kelly Samuelson has a meeting in place on program.
- Order form for directories going forward. Still have numerous left in the office; e-mail blast, facebook, book fair; ideas on how to disperse the remaining books.
- December Open House will be moving to November
- S2R: Fourth Grade receiving notebooks

**VP Angels:** Kelly Henderson and Kristine Hansen

- Teacher's luncheon was fabulous catered by Dos De Oros
- Book Fair set up

- VIP Day; sign up genius for volunteer opportunities
- Shopping for new lounge refrigerator

**VP Social Report:** Emily Gencarelli

- Tuesday, March 6th Mother/Son Dodge Ball Tournament

**Stewardship:** Kate Koehnecke

- Red Bag is all set. December 5th is collection day; December 7th will be wrapping

**VP Guiding Shepherds:** Carolyn Darby and Emily Creal

- Jen Carson will order signs for the graduating 8th graders of Good-bye/Good luck - Farewell

**Newsletter:** Kelly Henderson

- My Favorite Things has been updated on web
- Red Bag mention in newsletter; All school mass a Red Bag video will be shown

**Ongoing:**

- Reminders: send in reimbursements

**Closing Prayer- Hail Mary**